

Description:

Our course is designed for organizations looking to train executives or managers who are currently, or soon will be, responsible for leading change initiatives. It offers a comprehensive overview of change management, including its models, frameworks, and methodologies. Students will learn how to develop a tailored change management model, utilizing key phases such as analysis, strategy, planning, execution, and closure, as outlined in the ACMP Standard for Change Management.

Participants will also understand the critical role change management plays in ensuring user adoption and delivering lasting benefits.

jTask Change Leadership Training is grounded in years of experience teaching the ACMP Standard. Unlike pre-recorded videos, our instructor-led approach encourages interaction, with ample opportunities for questions and engagement, ensuring a more personalized learning experience.

Who will benefit

This course is intended for individuals who will be assigned the role of leading change initiatives within an organization and are seeking a comprehensive introduction to the topic. Regardless of their level of prior change management experience, the course will benefit anyone looking to gain a better understanding of the key concepts and strategies involved in leading successful change.

Time: 6 Hours of Instruction

Delivery: Live Instructor-led Virtually or On-site

Sessions: 4

Format: Instruction, Practice Exercises, Pop Quizzes and Case Study

Total Slides: ~ 120 Slides

Pricing Options:

- Up to 10 Students: Instructor-led training for \$6,000*
- 11 to 20 (max) Students: Instructor-led training for \$12,000*

*Plus travel expenses for onsite sessions. Customization specific to the customer's requirements is not included and will be quoted separately.

Our flexible training program can be delivered over one or two days, depending on your team's schedule.

Tailored to Your Needs:

We understand that every organization is unique. That's why our course is fully customizable—add case studies relevant to your industry or specific challenges to enhance learning. Contact us for pricing on custom solutions that best suit your needs.

Delivery:

One-day course (6 hrs. of instruction) or Two-day Course (3 hrs. of instruction each day)

Licensing and Translation

To learn more about licensing jTask Change Leadership Training and translation, please contact Roger Watson (rwatson@jtask.com).

Why Choose Our Change Leadership Training?

Our training equips your team with essential skills for leading change. Key features include:

- **Change Leadership Value:** Learn why strong leadership is key to driving user adoption and realizing the full benefits of change.
- **Process Navigation:** Gain practical insights into navigating the phases of change management smoothly.
- **Flexible Approach:** Our Change Management model-agnostic course is adaptable to any industry.
- **Customizable Content:** Tailor the course with case studies relevant to your organization's needs.
- **Expert Instruction:** Led by a seasoned change management professional with over 15 years of experience.
- **Interactive Learning:** Includes engaging exercises, quizzes, and case studies for hands-on application.

Course Detail

Course Objective

To be able to lead change on any company project or change initiative

Course Overview

- Instructor and Student Introductions
- Course Description
- Who will benefit from this Course
- Agenda

Slides – 4

Time – 5 Minutes

Included – NA

Session 1: Change Management Foundation

Session Objective

To provide a basic understanding of the key concepts, models, and frameworks of change management. Change management is a critical process that enables organizations to navigate through change effectively. This knowledge will equip students with the necessary skills to successfully lead change initiatives within an organization.

Students will learn:

- What is Change Management
- Value of Change Management
- Change Management Roles and Responsibilities
- Terms and Definitions
- Change Management Frameworks, Models and Methodologies
- Change Maturity Models and Change Capacity

Slides – 19

Time – 85 minutes

Included – Exercise and Pop Quiz

Session 2: Change Management Key Concepts

Session Objective

To provide a foundation of necessary change management concepts that need to be understood before students can lead change.

Students will learn:

- Relationship to Strategic Planning
- Types of Organizational Change

- Relationship to Project Management
- Organizational Change and Individual Change
- Organizational Alignment and Change Management

Slides – 24

Time – 90 minutes

Included – Exercise and Pop Quiz

Session 3: Leading Change

Session Objective

To provide essential information and strategies for leading change, building upon a foundational understanding of change management principles. Through the provision of key concepts, students will be equipped to effectively complete practical exercises and apply what they have learned in the course to real-world scenarios.

Students will learn:

- Leading Change
- Developing a Change Management Strategy and Plan
- Setting up a Change Agent Network
- Executing Change Management Plan
- Complete Readiness Assessments
- Sustaining Change

Slides – 24

Time – 90 minutes

Included – Exercise and Pop Quiz

Session 4: Case Study

Session Objective

To gain hands-on experience by working on an example company project and exploring the fundamentals and concepts of change management and leading change.

- Customer Organization or jTask Change Management Case Study

Students will participate in the following case study activities:

- Review Case for Change
- Evaluate Change Impact and Organizational Readiness
- Formulate Change Management Strategy
- Develop Change Management Plan
- Complete a Readiness Assessment

Slides – 5

Time – 85 minutes

Included – Customer Case Study or jTask Case Change Management Study

Course Review

- Course Summary
- Additional Change Management help/resources and FAQs
- Course Survey

Slides – 5

Time – 5 minutes

Included – NA

January 11, 2023

RJW – CCMP and PMP

jTask, Inc.